

12 March 2025

Dear parents, carers and community members,

Moonbi Public School P&C Association are holding their Annual General Meeting on Thursday, 20 March in the Lone Pine Room, Charles Street, Moonbi.

We invite you all to attend. P&C Associations are volunteer run and require skills in all areas. Everyone is warmly invited to become involved.

Included with this letter are:

- Quick Members info sheet
- A copy of our constitution
- A copy of our bylaws
- Code of conduct- to be signed by all members at the AGM
- Membership form
- Nomination form

Our P&C is made up of parents, carers and community members. We support the students to further their educational opportunities and the school with many aspects of their programs and policies, with the purchase of resources and equipment to assist with the implementation of these programs.

We raise funds throughout the year to subsidise worthy programs for families.

Our P&C volunteers run the Busy Beehive Canteen and the Clothing Pool. We believe that everyone has something to offer in some way and can contribute in many varying ways.

Please consider offering your time to one of the roles on the P&C and return your nomination form in a sealed envelope addressed **Att: Secretary- P&C Nomination**. These will then be handed to the returning officer at the AGM for opening. Alternatively, you may be nominated by another member and accept or decline in person at the AGM. If, however, you know that you are unable to attend but would be interested in a role please fill out the nomination form, and indicate that you will be an apology. Please ensure that all nomination forms are received by 20 March 2025.

Thank you- your P&C